Approved For Release 2001/03/02 : CIA-RDP78-04724A000100100021-1

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MEMORANDUM FOR: Director of Security

SUBJECT.

: Pamphlet on Employee Benefits

25X1A

1. We have had numerous requests for the employee benefits information contained in Support Bulletin 9 to be published in a format which would allow employees to take it home for more careful study and discussion with their families. It has been proposed,

2. The attached draft is proposed to meet the need for a take-home publication on Employee Benefits. It is submitted, with a proposed memorandum of transmittal to all employees, for your review and concurrence.



25X1A

Executive Assistant to the Beputy Director (Support)

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O-DD/S:CHT:mgm(22 May 58)
Distribution:

() & 1 - Addressee(with 1 enclosure)

1 - SSA-DD/S

- D/Pers.

1 - DD/S(chrono)

1 - DD/S(subject)

1 - DD/S(reading)

25X1A 1 - Withheld)
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TO: Director of Personnel	
ROOM NO.	BUILDING
2611	Curie

REMARKS;

Attached memorandums are selfexplanatory.

We would appreciate your review of the pamphlet for currentness of content. Please advise us of any changes you feel should be made at this time.

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EXTENSION ROOM NO. BUILDING

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FORM NO 241

REPLACES FORM 36-8 WHICH MAY BE USED.